

Travel Approval Form

Department: District Clerk

Event Name: Tyler Connect Conference

Location: San Antonio, Texas

Event Dates: May 11- May 14, 2025

Purpose: ☐ Required Continuing Education/Certification
☒ Job Training
☐ Other: _____

Name of Attendees:

Kristine Bock _____

Carly Casey _____

Court Decision:

This section to be completed by County Judge's Office



1-13-25

Required Documents Checklist:

**** Same-Day Travel - Commissioners Court Approval is not required ****

Overnight Travel

- ☒ Travel Approval Form
- ☒ Registration Information or Confirmation
- ☒ Itinerary, Agenda, or Breakdown
- ☒ Hotel Information, Confirmation, or Hotel Reservation Request Form

For Out of State Travel, please also include:

- ☐ Cost Estimation Breakdown for Trip with Airfare, Rental Car, Meals, Hotel, Etc.
- ☐ Narrative as to why the Out of State Travel is necessary

Signature of Elected Official/Department Head:

Approved in CC on 9/11/2023

Conference Info Details



When & Where

May 11-14, 2025
San Antonio, Texas
Henry B. Gonzalez Convention Center



Registration Fees

Join us the entire time or just for a day.

Early Bird (ends 3.14.25): \$1,199
Standard (begins 3.15.25): \$1,449
Sunday Workshops: \$200

Daily Registration
Monday \$599
Tuesday \$649 (includes evening event)
Wednesday \$449 (half-day)



Contact

Email us at tyler.events@tylertech.com.



Mobile App

Prior to Connect, download our mobile app and keep up with the latest conference info, including class documents, instructor bios, attendee lists, and more. App download details coming soon!



ROI

We've prepared an **ROI document** to help you communicate the benefits of attending along with the value you can take back to your organization.



Code of Conduct

We want to ensure a safe, harassment-free, inclusive event. Read our **Code of Conduct**.

Get Familiar With San Antonio, Texas

Arriving in a new city can be overwhelming ... but we're breaking it down, so you know exactly where to go. Explore maps from the conference center to the streets of San Antonio. Enjoy the history and culture of the city and get the most out of your time there!



Henry B. Gonzalez Convention Center
900 E. Market Street | San Antonio, TX 78296
[View Map](#)



San Antonio Marriott Rivercenter
101 Bowie St.
San Antonio, Texas 78205
[View Map](#)



Grand Hyatt San Antonio River Walk
600 E. Market St.
San Antonio, Texas 78205
[View Map](#)

Henry B. Gonzalez Convention Center (HBGCC)

The **Henry B. Gonzalez Convention Center** includes more than 514,000 square feet of exhibit space and is within walking distance to the River Walk, historic attractions, restaurants, shops, and hotels. Get familiar with the convention center ahead of time and become your own tour guide!



Conference Schedule

Explore the agenda to plan your time and maximize your conference experience.

> Sunday, May 11

> Monday, May 12

> Tuesday, May 13

> Wednesday, May 14

▼ Sunday, May 11

Registration & Solutions Hub Open

12:00 p.m.–6:00 p.m.

Workshops*

2:00 p.m.–5:00 p.m.

*Available only to certain products at an additional cost.

▼ Monday, May 12

Registration & Solutions Hub Open

7:30 a.m.–4:30 p.m.

Session 1 (Opening & Keynote)

8:30 a.m.–9:30 a.m.

Break

9:30 a.m.–10:00 a.m.

Session 2

10:00 a.m.–11:00 a.m.

Break

11:00 a.m.–11:30 a.m.

Session 3

11:30 a.m.–12:30 p.m.

Lunch

12:30 p.m.–2:00 p.m.

Session 4

2:00 p.m.–3:00 p.m.

Break

3:00 p.m.–3:30 p.m.

Session 5

3:30 p.m.–4:30 p.m.

Client Happy Hour

4:30 p.m.–6:00 p.m.

▼ Tuesday, May 13

Registration & Solutions Hub Open

8:00 a.m.–4:30 p.m.

Session 6

8:30 a.m.–9:30 a.m.

Break

9:30 a.m.–10:00 a.m.

Session 7

10:00 a.m.–11:00 a.m.

Break

11:00 a.m.–11:30 a.m.

Session 8

11:30 a.m.–12:30 p.m.

Lunch

12:30 p.m.–2:00 p.m.

Session 9

2:00 p.m.–3:00 p.m.

Break

3:00 p.m.–3:30 p.m.

Session 10

3:30 p.m.–4:30 p.m.

Client Appreciation Event

6:00 p.m.–10:00 p.m.

▼ Wednesday, May 14

Registration Open

8:00 a.m.–12:00 p.m.

Session 11

8:30 a.m.–9:30 a.m.

Break

9:30 a.m.–10:00 a.m.

Session 12

10:00 a.m.–11:00 a.m.

Break

11:00 a.m.–11:30 a.m.

Session 13

11:30 a.m.–12:30 p.m.



TRAVEL HOTEL RESERVATION REQUEST

(EMAIL TO PURCHASING at pur@johnsoncountytexas.org)

DATE: 12/31/2024

DEPARTMENT: District Clerk

PERSON SENDING REQUEST: Kaylee Hill EXT: 1145

Person (s) Name Attending:

*If LEOSE Funds are being used to pay for the room upon check out, please check LEOSE FUNDS below:

☐ LEOSE FUNDS

1. Kristine Bock

2. Carly Casey

3.

4.

5.

6.

Function Attending: Tyler Technology Conference

Hotel Name: Grand Hyatt San Antonio River Walk

Hotel Address: 600 E Market St.

City: San Antonio

State: Texas

Zip: 75205

Hotel Phone# 2102241234

Special Requirements:

Conference Hotel Block Code:

Conference/Training Website: <https://www.tylertech.com/connect/conference-info/maps>

How many rooms needed: 2

Date of Check In: 5/11/25

Date of Check Out: 5/14/25

NOTE: When the Purchasing Department reserves the hotel room, payment will be processed and paid for on the travel credit card. **ALL Travel PO's MUST be in place prior to travel.** The hotel receipt will need to be receipted on your PO upon return. If the traveler does not obtain a hotel receipt upon check out, it's the travelers responsibility to call the hotel and obtain a copy for receipting.